

## **THE THOMAS LORD AUDLEY SCHOOL- ADMISSION APPEALS NEW INTAKE ADMISSION APPLICATIONS SEPTEMBER 2020**

**2 March 2020** The national offer day for secondary school places for September 2020.

If you do not receive an offer of a place at your highest preference school, you can appeal to the school against the decision.

- For applications made in the normal admissions round, appeals must be heard within 40 school days of the deadline for lodging appeals.
- For late applications, appeals should be heard within 40 school days from the deadline for lodging appeals where possible, or within 30 school days of the appeal being lodged.

The relevant appeal dates for 2020 are:

**30 March 2020** The latest date to lodge an appeal against a refusal of a place if you definitely want it heard before the end of the summer term. Please send the appeal form, which can be downloaded from our website or obtained from the school office, directly to:

Clerk to the Governing Body  
The Thomas Lord Audley School  
Monkwick Ave  
Colchester  
Essex CO2 8NJ

**18 May 2020** Appeals heard by an independent appeals panel.

**Up to 20 July 2020** Appeals heard where possible for late appeals.

**September 2020 onwards** Any appeals not heard before 20 July.

After the appeal hearing you will receive a decision letter within five school days of the hearing wherever possible.

### **IN- YEAR ADMISSIONS**

If your application for a place has been refused, you have the right to appeal to an independent appeals panel. If you are not sent an appeal form with your refusal letter, please contact the school office, who will send you one. You will be given a deadline for lodging the appeal which allows at least 20 school days from the date of notification that your application was unsuccessful to prepare and lodge your appeal. The completed appeal form should be sent to the clerk to the Governing Body at the school.

On receipt of the appeal form the school must arrange an appeal hearing within 30 school days of the appeal being lodged. You will receive at least 10 school days' notice of the date of the appeal hearing. You will be given a reasonable deadline to submit additional evidence in order that the clerk can send the appeal papers to all parties.

After the appeal hearing you will receive a decision letter within five school days of the hearing wherever possible.