



# THE THOMAS LORD AUDLEY SCHOOL

## Part of The Sigma Trust

*Headteacher: Helena Boast BA MEd*

25th November 2020

Dear Parents and Carers

I am writing to provide you with an update about a number of important aspects. Please see the information below. If you have any queries please do not hesitate to contact your child's year team. (E.g. For Year 8 email [year8@tla.school](mailto:year8@tla.school)).

### **Non-Pupil Days**

**Please remember that this week is a shortened week for all students. The school will not be open for students on Thursday 26th and Friday 27th November. For more information about the school term dates, please see the school website. ([www.tla.essex.sch.uk](http://www.tla.essex.sch.uk))**

### **Cold Weather Arrangements**

We are currently reviewing our arrangements in school in preparation for the winter weather. We are updating our risk assessment in relation to the ventilation of classrooms and the rest of the school building and we will be considering the temperature of the room as well as the need to keep regular air flow in rooms. Whilst every effort will be made to ensure classrooms are warm, students should ensure they dress appropriately as indicated below. We are also considering the arrangements for break and lunchtimes and the access different year groups have to indoor spaces during very cold weather, however this is particularly challenging because we need to ensure different year groups are separate from each other.

### **Uniform and Additional Clothing**

Students are still expected to wear their school uniform in line with the school's policy. This means that students should have their school jumper on if they feel cold. If wearing their jumper they may also wear a coat. If students regularly feel cold they are strongly encouraged to increase the number of layers that they wear to school, particularly underneath their school uniform. Good examples of sensible layering of clothes include:

- wearing plain black tights or leggings under school trousers
- wearing plain black leggings under PE shorts and plain black T-shirt or thermal layer under their school PE top
- wearing a plain T-shirt or thermal layer (preferably white or black) under their school shirt

### **Remote Learning**

As you are aware we have recently informed a number of students that they must self-isolate because they had had contact with somebody who had since tested positive for coronavirus. We are pleased that the vast majority of students who this has affected have engaged very well with the work set by the subject teachers. If your child has difficulty accessing remote learning because they either do not have access to an appropriate device or do not have internet access please email [michael.pulford@tla.school](mailto:michael.pulford@tla.school). We have some devices in school that we are able to loan to



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families. We have already loaned a device for a short period of time to a large number of families, which has enabled even more children to access their work at home when necessary.

### **COVID Safety**

The expectations around the wearing of face coverings in and around school have been shared with you previously. It is important that we all wear face coverings to keep everyone as safe as possible. Sadly, we have a small number of students who are reluctant to adhere to this requirement and this is causing concern amongst students and staff. Please be aware that sanctions will be imposed on those students who persistently fail to follow the necessary safety precautions designed to protect students and staff alike.

### **School Detentions**

After school detentions for students will recommence from November 30th 2020. If your child receives a detention you will be informed in advance so you are aware that they will be late home. Detention length will vary depending on the reason for it being given, they are either 30 minutes, 60 minutes or 90 minutes and you will be informed of this as well as the date of the detention.

### **Police Warning**

We have been made aware of some inappropriate images being sent to young people in recent weeks. Please make sure that you are aware of your child's access and monitor their social media usage.

### **End of Term Arrangements**

The final day of term is Friday 18th December. The school day for students will end at 12.15pm. I am pleased to confirm that students will have access to hot food from the school canteen during the morning. The usual school buses will depart at 12.30pm.

Once again, thank you for your support during these difficult circumstances. Please do not hesitate to contact the school if you have any queries or concerns. (Email [enquiries@tla.school](mailto:enquiries@tla.school))

Yours sincerely

Mr S Essex  
Deputy Headteacher